

# New Jersey Emission Repair Technician (ERT) Identification Number Registration Form – For Initial Technicians Only

Please Type or Print Legibly in Ink

* Applicant's Name (as it appears on your driver's license or other photo identification):		
Last:	First:	Middle Initial:
* Street Address:		
* City:	* State:	* Zip Code:
* Last 4 Digits of Social Security Number:	Cell Phone Number with Area Code:	
* Date of Birth (mm/dd/yyyy):	Home Phone Number with Area Code:	
* Preferred E-mail Address – <u>REQUIRED</u> for all future correspondence:		
NJ Motor Vehicle Commission Inspector License Number (INL #) – If Applicable:	Automotive Service Excellence (ASE) ID #:	
Employer's Full Business Name (if you have more than one employer, please attach additional sheets as necessary):		
Business Street Address:		
City:	State:	Zip Code:
Business Phone Number with Area Code:	Business Fax Number with Area Code:	
Employer's E-mail Address:		

**\* Required Field**

**Release Statement and Signature - REQUIRED OR FORM WILL BE REJECTED.**

By submission of this form, I hereby authorize the Emission Technician Education Program (ETEP)/Inspector Training Providers, Automotive Service Excellence (ASE), or their designated representatives, to release my official training transcripts and/or current certification status to the New Jersey Department of Environmental Protection (NJDEP) for the purpose of verification of ERT Certification requirements. All information provided on this form will remain confidential.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

# **Instructions**

## **1. Form Submittal**

Mail to: NJDEP, Bureau of Mobile Sources, 401 East State Street, Mail Code 401-02E, PO Box 420, Trenton, NJ 08625  
Attn: ERT Certification Program

For questions, please call: NJDEP, Bureau of Mobile Sources (609) 292-7953

## **2. Issuance of ERT ID #**

Once the NJDEP receives your form, your ERT ID # will be e-mailed to you at the Preferred E-mail Address you provided on Page 1 of this form. If your form is found to be incomplete or not acceptable for any reason, the NJDEP will contact you by phone or e-mail for additional information and/or clarification.

## **3. Activation of ERT ID #**

Your ERT ID # will not be activated until you complete all ERT training requirements (see Page 3 for current requirements), and proof of such training, including the NJ-CERT Assessment, is submitted to the NJDEP by the ETEP /Inspector Training Providers, ASE, or their designated representatives.

For Verification of ASE Certifications: You must follow the “[Automotive Service Excellence \(ASE\) Certification Status Verification Process for New Jersey Emission Repair Technician \(ERT\) Certification](#)”. This gives ASE permission to release your ASE certification status and e-mail your ASE Status Letter to the NJDEP.

## **4. Issuance of ERT Credentials**

Once the NJDEP has received all of the applicable information noted in Step 3 above and has determined that all ERT requirements are met, your approval will be e-mailed to you at the Preferred E-mail Address you provided on Page 1 of this form. The approval e-mail will contain your ERT ID # and your expiration date. The e-mail will also contain PDF files of a certificate and wallet-sized ID cards, suitable for printing, laminating, and/or framing if you wish. Additionally, a free embroidered ERT patch will be delivered to your home address following your approval.

## **5. Updates to Information**

If any of the information you provided on this form changes, you must call the NJDEP at (609) 292-7953 to have your records updated. The NJDEP is not responsible for information regarding your ERT certification that you might not receive due to unreported changes in your contact information. The NJDEP will make every effort to provide you with ongoing information regarding your ERT certification, but it is ultimately your responsibility to keep track of your ERT status and ensure that it is up to date.

## 6. ERT Requirements – Effective January 1, 2020

The following are required for NJ ERT Certification:

- ASE A6 - Electrical/Electronics
- ASE A8 - Engine Performance
- ASE L1 - Advanced Engine Performance
- Completion of free Online NJ-CERT Course

\*There is an optional advanced recognition for technicians with the ASE A9 (Light Duty Diesel Engines) and/or ASE L3 (Hybrid/Electric) certifications. Advanced recognition will have an expiration date corresponding with either the A9 or L3, as applicable.

Along with the required ASE tests, technicians must complete the free online **NJ-CERT Course** and **Assessment** for full certification. This is a course on the rules and regulations of the Enhanced I/M program in New Jersey, the air quality issues in the State, and the reasons why the I/M program is required. The course covers topics such as what vehicles are inspected and what tests they receive. It also covers special repair topics on tampering, readiness and communications, known repair issues, emissions warranties, and aftermarket catalytic converters. In addition, it provides repair resources, customer service tips, and program contact phone numbers. **Technicians must e-mail their completed Assessment to [etep@dep.nj.gov](mailto:etep@dep.nj.gov) for scoring and credit.**